

**College Instruction Committee Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806**

Monday, October 24, 2016

Location: CTE 127

Call To Order with Introduction of Guests

The meeting was called to order at 2:15.

Members in attendance were: Rick Ramos, Robert Webster, Andrea Phillips, Lucile Beatty, Bobby Sturgeon, Irena Stefanova, Mark Wong, and Katie Krolikowski.

Members absent: Paul DeBolt.

Resource Team in attendance were: Donna Floyd (Senior Dean of Instruction), Karen Ruskowski (Curriculum Specialist), and Randy Watkins (SLO Coordinator)

Guests in attendance were: Anthony Gordon, Beth Goehring and Michael Kilivris.

CONSENT AGENDA ACTION ITEMS

October 24 Agenda

October 10 Minutes

PE 218A Beginning Slim, Trim and Swim

Content Review with added Discipline: Adding KINES as a discipline. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-160 Intercollegiate Men's Football

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-162 Intercollegiate Men's Basketball

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-164 Intercollegiate Baseball

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-180 Intercollegiate Men's Soccer

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-181 Intercollegiate Women's Soccer

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-182 Intercollegiate Women's Basketball

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-201 Intercollegiate Women's Softball

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

PEIC-203 Intercollegiate Women's Volleyball

Content Review with Non-substantial change: Requesting area G local degree requirement. Outline updated to match the catalog in regards to the change made last year of activity hours to lab hours.

ACTION: Katie motioned to approve the agenda, minutes, and consent agenda items, with MEDIC 226 being moved to the non-consent agenda; Robert seconded; Rick, Robert, Lucile, Bobby, Irena, Katie, and Mark were all in favor. Andrea arrived after this motion was made.

NON-CONSENT AGENDA ACTION ITEMS

MEDIC-226 Clinical Experience I

Non-substantial Change: Change from Lab hours to Lab by Arrangement. Update textbooks.

ACTION: Lucile motioned to approve, seconded by Katie, with Rick, Robert, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions. Andrea arrived after this motion was made.

PE-280 Academic Planning for Student Athletes

Content Review with Substantial Change: CB04 Credit Status changed to DG. CB05 Transfer to CSU. The discipline of Kinesiology is being added. Correct CB21 prior to transfer level from 'One level below' to Not applicable.

ACTION: Lucile motioned to table for SLO plan to be included, seconded by Katie, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions. This item will be returned as a consent agenda action item once the corrections are completed.

PE 105A Beginner Badminton

Content Review with Non-Substantial Change: Change title to from Beginner to Beginning. Change from Activity hours to Lab hours. Add Kinesiology as a discipline, Update textbook.

ACTION: Lucile motioned to approve, seconded by Katie, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

ADJUS-163C Security Guard Certification-Firearms Course

Reactivation with Substantial Change: Change units from 1.5 to 2 Units. Added state prerequisite requirements.

ACTION: Katie motioned to table for clarification of hours and requisites, seconded by Irena, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

NURS-199 Home Health Aide

Non Substantial Change: Adding disciplines of Nursing Science/Clinical Practice and Health Care Ancillaries. Grading policy changed to LR.

ACTION: Robert motioned to table for lab content, SLO clarification, MOI should include lab, requisite validation forms, and text needs updating; seconded by Mark, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

PHILO-101 Introduction to Philosophy

New Course 3 units/54 lecture hours, may be offered as a Distance Ed, submit for C-ID PHIL 100

ACTION: Katie motioned to approve, seconded by Irena, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

PHILO-120 Introduction to Ethics

Non Substantial Changes: To better meet C-ID requirements, description, title, course number (from 110 to 120 to align with C-ID numbering), added advisory ENGL 142B, requesting IGETC and C-ID, objectives, outcomes, methods of instruction, assignments, and textbook.

ACTION: Katie motioned to table for correction of course number and title on DE form and include a C-ID text; seconded by Irena, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions. This item will be returned as a consent agenda action item once the corrections are completed.

CHIN-120 First-Semester Mandarin

Content Review with Non-substantial change: Objectives, IGETC, content, textbook, out-of-class assignments, SLO wording.

ACTION: Mark motioned to approve, seconded by Lucille, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

CHIN-121 Second-Semester Mandarin

Content review with Non-substantial change: Textbook update, SLO update, and minor wording changes.

ACTION: Mark motioned to approve, seconded by Katie, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

SPAN-110 Conversational Spanish I

Content review with Substantial changes: Update SLOs and textbooks. Minor changes in wording of methods of evaluation and methods of instruction. Requesting CSU transfer. (CB21 not applicable.)

ACTION: Lucile motioned to approve, seconded by Katie, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

SPAN-111 Conversational Spanish II

Content review with Substantial changes: Update SLOs and textbooks. Minor changes in wording of methods of evaluation and methods of instruction. Requesting CSU transfer. Changing CB21 status from One Level Below to Not Applicable.

ACTION: Robert motioned to approve, seconded by Lucile, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

SPAN-112 Conversational Spanish III

Content review with Non-substantial changes: Update SLOs, textbooks, content, out of class assignments. Minor changes in wording of methods of evaluation and methods of instruction. Changing CB21 status from One Level Below to Not Applicable.

ACTION: Robert motioned to approve, seconded by Mark, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions.

EMED-205 Paramedic Field Internship

New Course – This is the final of six paramedic courses that certify the student for National Registry Boards.

ACTION: Katie motioned to table for requisite clarification; seconded by Mark, with Rick, Robert, Andrea, Lucile, Bobby, Irena, Katie, and Mark all in favor; no abstentions. This item will be returned as a consent agenda action item once the corrections are completed.

ART-224, 225, 232, 233, 235 For lack of time, these proposals cannot be reviewed and will be returned to the next agenda.

Discussion Items

Area A-2 for CCC's local degree Only Math 164 (Statistics), 170 and 171 (Pre-calculus) courses are counting towards Area A-2. Robert said that it is logical that CCC's math courses higher than Math 120 (Intermediate Algebra) should all be included in this area. He requests that Math 121, 180, 185, 190, 191, 200, 290 and 292 be included in Area A-2. Rick will speak with Math Department Chair, Terrill Mead, to confirm this request to bundle and move this through CIC.

SLO/PLO progress update The new ISLOs have been finalized and will be uploaded to CurricUNET by December 1.

Naming conventions for programs: Aligning State inventory information with Colleague, Catalog, and CurricUNET. This discussion item was tabled

Request by P.E. department to add a course family for bicycle activities Rick will take this request to the FSCC.

Presentations from the public There were no presentations from the public

Adjournment The meeting was adjourned at 4:15 p.m. Next meeting will be November 14 in CTC 127.